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A meeting of the **Overview & Scrutiny Committee** will be held Virtually on **Tuesday 9 March 2021 at 2.00 pm**

MEMBERS: Mr A Moss (Chairman), Mr K Hughes (Vice-Chairman), Mrs C Apel, Mrs T Bangert, Mr G Barrett, Mrs N Graves, Mr D Palmer, Mr C Page, Mr H Potter, Mrs C Purnell, Mrs S Sharp and Mr T Johnson

AGENDA

- 1 **Chairman's Announcements**
Any apologies for absence will be noted at this point.
- 2 **Minutes (copy to follow)**
To approve the minutes of the Overview and Scrutiny Committee meeting held on 17 November 2020.

To receive an update on progress against recommendations made to the Cabinet and the Council.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing no later than noon 2 working days before the meeting is available upon request from Democratic Services (the contact details for which appear on the front page of this agenda).
- 6 **Progress on Social Subscribing**
The Committee has invited a representative from the Hyde Foundation to attend the meeting as a partner of the Council's Social Prescribing Service.
- 7 **Cabinet Member for Community Services and Culture Address**
The Cabinet member for Community Services and Culture is invited to present his priorities and areas over the coming months and to answer questions from the Committee on progress towards achieving the priorities within his portfolio.
- 8 **Social Prescribing Update (Pages 1 - 3)**
That the Committee notes progress and outcomes to date for the Social Prescribing service.
- 9 **Universal Credit Update (Pages 5 - 9)**
The Overview and Scrutiny Committee are requested to note the contents of this

report which provides an update on the impacts of Universal Credit within the district. In addition the report details how the Council is working to mitigate any negative impacts on residents.

- 10 **Draft Revised Air Quality Action Plan** (Pages 11 - 73)
That Overview and Scrutiny Committee recommends to Cabinet that the revised Air Quality Action Plan be approved for public consultation.
- 11 **The Novium Museum Task and Finish Group** (Pages 75 - 78)
To note the actions of the Novium Museum Task and Finish Group and feedback any comments to the group.
- 12 **Forward Plan** (Pages 79 - 90)
Members are requested to consider the latest Forward Plan and whether any items should be added to the Committee's Work Programme.
- 13 **Late Items**
Consideration of any late items as follows:
- a) Items added to the agenda papers and made available for public inspection.
 - b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.
- 14 **Exclusion of the Press and Public**
The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).**
- 15 **Efficiency Programme Progress Report** (Pages 91 - 99)
The Committee is requested to:
- 1) Note the projected total for the programme, as detailed in Appendix 1 now stands at £2.07m of annual revenue savings compared to the original position of £2.09m.
 - 2) Note that only 75% of this total figure is assumed in the Council's financial projections.
 - 3) Note that the 2021-22 budget assumes a net saving of £747,000 from the efficiency programme, but that latest projections predict a net saving of £936,000.

NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:

- a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices).
- b) The press and public may view this information on the council's website [here](#) unless they contain exempt information.

NON-OVERVIEW AND SCRUTINY COMMITTEE MEMBER COUNCILLORS SPEAKING AT THE MEETING

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Chairman intends to apply this standing order at Overview and Scrutiny Committee meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Overview and Scrutiny Committee meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.